Meeting Minutes

 Tuesday, February 13, 2018

**Attendees:** Kristi Brytowski, Tara Costanza, Randi Gingras, Katy Sanosi, Amanda Lind, Sara Al-haza, Mary Anne Phelan, Donna Hennessey

**Principal’s Report-**

* **Random Acts of Kindness Week:** Kids are enjoying the random acts of kindness week. They have been painting friendship rocks and will be able to display them throughout the grounds of the school and take one home for a special friend.

**PACE Calendar:**

* **BINGO for Books 3/2-** Looking for volunteers to help run the bingo for books this year and to sort through the donated books to make sure they are age appropriate.
* **Boosterthon-** PACE will be looking for Sponsors for T-shirts this year after feedback last year that the T-shirts were missed last year. Forms were available at the meeting to give to sponsors. The Fun Run will be on June 1st this year.
* **Talent Show-**  The Talent show is being run by Jody Faath this year. The Talent Show will be on 3/28/2018 with rehearsal night falling on 3/26/2018, and auditions on 3/5/2018.
* **Science Fair-** Science fair will be held on April 6th and is being run this year by Colleen Whiting.

**Treasurer’s Report**

* **Seed Requests**
	+ The board was presented 3 seed requests by Donna Hennessy.
		- The first was for the 3rd grade to have people from Plimouth Plantation onsite at Memorial as a preview to their field trip later in the year for a cost of $652.64
		- The second request was also from the 3rd grade teachers requesting a Virtual Field Trip (Skype Meeting) with the Topic being the Boston Team Party. The cost of the virtual trip would be $699.
		- The third seed request was from the 2nd Grade Teachers. They would like to bring the Southwick Zoo’s mobile zoo to the school. The cost would be $525
* **Sixth Grade Graduation Donation-** The request for a $500 donation to the sixth grade graduation party was approved by the board and meeting attendees.
* **Easter Egg Hunt-** The request to Sponsor the Easter Egg Hunt at the Community House for $100 was approved by the board and meeting attendees.

**Garden of Hope Fundraiser Request-** It was requested that PACE Sponsor a new Fundraiser this year. It was approved in the meeting that PACE will sponsor the fundraiser to support the Garden of Hope at the school. The proceeds will go towards the purchase of seeds, dirt, mulch, and anything else that the garden may need as it matures. The Fundraiser will run in March 2018.

**Book Fair:**

* The spring Book Fair will run from March 19-22 with the teacher preview on March 16th and setup date on March 15. PACE is looking for volunteers to help with the setup of the bookfair.
* There will be a new feature available this year to parents called e-wallet, which will allow parents to send money electronically to the fair and give students a voucher to use during shopping vs. having to send cash or checks in with the students. Cash and Check will still be an option to parents if they prefer to use that payment methodology.
* Two Parents (I didn’t catch their names) have volunteered to run the bookfair after Katie Sanosi steps down from her position at the end of the year.

**Teacher Appreciation Week**

* Will be held the week of May 7th- 11th. PACE is thinking of holding similar events as last year which included a breakfast, lunch, and chocolates.

**Open Officer Positions on the Board for school year 2018-2019**

* Voted on During May 2018 Meeting
* Anyone interested should reach out to a current member or come to the April & May meetings.
* All Positions are open
* Current Vacant Positions for the school year 2018-2019: President, Treasurer, Ways and Means. There are 4 board members not returning.

**Additional Topics**

* **Wellness Committee:** A new wellness committee has been formed at the elementary school. Their goal for this season is to get the students outside as much as possible for recess which is sometimes a challenge due to snow on the playground. A committee representative attended the meeting to request PACE publish information using the FB and Website platforms regarding a Shovel Brigade. The request would be for parents to donate their time before school to shovel areas of the playground so that students can enjoy time outside as much as possible.
* **Kid’s Yoga-** Kids yoga was a huge success this year for the 3rd grade classes and they are asking for the $600 donation for next year to run a similar program. PACE approved funding.