



Tuesday August 22 2023 6:00pm in person - PACE BOARD

1. Talk about/review upcoming events
  - a. BTS bags and BTS treats - Anne Bags are set and just awaiting fresh fruit addition. Anne will take care of purchasing apples/bananas
  - b. Kindergarten orientation 8/29 - Anne will set up a PACE table with visuals promoting PACE organization, ready to greet and answer incoming K families questions. Have various QR codes available for this event for ease of new sign ups. Side note that K T-shirt order forms are no longer being accepted. Anne has submitted the order request with the printing company.
  - c. Tears and Cheers breakfast - 8/30 9-10am - Anne - Amy Morrison taking over next year Donuts, muffins, water and coffee will be provided by PACE. Glad to welcome a new face for chairing this event as this will be Anne's last year as PACE president.
  - d. Back to school night - Thurs 9/21 - need PACE table and volunteers - let's talk about if we want to sell stickers/popsockets as well, would need cash box Drop the price of our "H" popsockets to \$5, and have a cash box available for sales. Board members will be available to promote PACE organization as well as highlight the many new purchases funded by PACE throughout the summer. Including new projector equipment, playground/buddy swing updates, etc.
  - e. Review how ice cream social went. Ice cream social went very well; a handful of parents/families asked about how to connect to PACE and become involved. New K class has a FB page, Anne has been posting K specific events to their own FB page to help promote and remind families of important deadlines and dates for "Class of" T-shirt orders, Tears and Cheers event as well as K orientation information. PACE provided \$220 for the ice cream truck for this event.
  - f. Halloween Dance- 10/13 - moved to Memorial gym Halloween Dance continues to be a Free admission PACE event for all families. Adults/parents must accompany all students attending the dance. Volunteers should arrive at 5 pm. It is very important that volunteers and families make sure no water is being brought into the gym during this event.
  
2. SEEDS for this year -do we want to set limits per grade? I already said in a back to school letter to staff that they may need to attend a meeting if we have questions about a SEED. Due to the increased fundraising success in recent years PACE will increase the total SEED budget from \$3,500 to \$7,000. This increase will roughly allocate a \$1,000

budget per grade level with specials encouraged to submit requests as well. Final spending will be discussed and approved at PACE's discretion. Staff attendance will be determined by PACE after reviewing each request.

3. Budget question- mid year should we think about making a big purchase of some sort that might be needed in order to avoid having a large amount of money left at the end of the school year? We should not have so much money left... Agreed that at our mid year meeting (January) we should approach the school about big budget items, depending on the running budget and submitted/fulfilled SEED requests. This will help to give principals more time to consider bigger budget items that may be needed.
4. Swing coming and being installed in October - that is the soonest the company could do. PACE would like to have further discussions regarding rules and restrictions for student use of the buddy swing. This inclusive and modified equipment is valuable to students and PACE wants to be sure the equipment will be prioritized and used in its intended manner.
5. Anything else anyone wants to add for Tuesday night will be great! We can still talk about other things but these are things that come to mind

Dates have been booked for Scholastic Book Fair in October as well as Kids Go Shopping event in November. Book Fair may have permission to use the gym again as it seemed to be received well by attending students and families at the previous event.

No official date set for School Picture day. It may be scheduled a week later than the 2022-2023 school year due to the early departure of the 6th grade class to Nature's Classroom.

Updates regarding directory spot forms for Kindergarten packets discussed. May need to confirm with the office that the old "fill and return" forms are being taken out of circulation. Updates to the website and email contacts discussed. Hope to have simple updates made on the website throughout the year.

New suggestion of incorporating Twitter and Instagram PACE pages, logistics must be reviewed before committing to new platforms. Hoping to increase our visibility and encourage new involvement.

PACE needs to begin pursuing new volunteers especially for the President position; ideally would like to have new volunteer/s shadow Anne and attend meetings this year to prepare for the following school year.

Nature's Classroom support stipend discussed; PACE intends to keep this as an ongoing budget item.

